

Policy Title	COMMITTEE PROTOCOL AND ATTENDANCE POLICY
Policy Statement	To uphold the principles of the Ipswich Kart Club Committee.
Principles	<ul style="list-style-type: none"> • Treat people with respect, courtesy, honesty and fairness. • Respect different values, beliefs, cultures and religions. • Value the contribution of the people you work with, and work co-operatively. • A desire to strive for excellence. • To uphold the Ipswich Kart Club Constitution and By-Laws. • To actively participate and contribute in completing Club duties/tasks that may be required of Committee Members from time to time to effectively keep the Club running and improving. • Be a current financial member of the Ipswich Kart Club. • Any discussions, correspondence etc that you are privy to as a Committee Member is to be treated with confidentiality and not to be disclosed to those outside the Committee unless otherwise made public. In accepting a position on the Committee you acknowledge that such information is confidential to the Club and your acceptance of the position is a declaration to this effect. • As a Committee Member, your attendance at Committee Meetings is required. Your attendance at General Meetings will be required when agenda items that have been allocated to yourself are raised for discussion with club members.
Scope and Application	This statement applies to all members of the Ipswich Kart Club Committee.
Effective Date	February 2012
Compliance	Non-compliance of the above will result in termination from the Committee as per the Ipswich Kart Club's Constitution.
Review Cycle	The committee will review this policy every 12 months
Further Information	Email: secretary@ipswichkartclub.org.au