

Committee Meeting Minutes

25 February 2017, 10.00am – Ipswich Kart Track Stewards Room

Attendance:

- Nicholas Rudzinski (President)
- Greg Martin (Secretary)
- Leanne Peacock (Treasurer)
- Graham Castledine (Timing Officer)
- Kevin Castles (Vice President)
- Steven Peacock (Junior Vice President)
- Dean Devisser (Junior Development Officer)
- Maureen Capri (Membership Officer)
- Alf Capri (Technical Officer)
- Steve Vidler (General Committee)

Apologies:

- Paul Ash (Drivers Representative)
- Carol Russel (Race Secretary)
- Nigel Smeaton (Track Safety Officer)

Absent:

Open: 10:19am

1. Guests: Kevin Davis SP Tools

2. Previous Minutes: 19/01/2017

Moved by Steven Peacock; Seconded by Dean Devisser and carried unanimously.

3. Roles and responsibilities of committee members

In addition to the official management committee position descriptions a need for a reporting structure and further breakdown of responsibilities was identified. The president tendered a proposed structure which was agreed to in principle by the committee on the 16th of November 2016. The details are as follows. At this meeting the President call for a further simplification of these roles and responsibilities.

PRESIDENT

The President is the leader of the club and is required to ensure that the Club is run effectively and efficiently administratively, financially and socially to support the endeavours of the Club. The president has overall responsibility for the direction, planning & finances of the club.

DIRECT REPORTS – Vice President, JNR Vice President, Secretary & Treasurer

VICE PRESIDENT

The Vice President is the understudy of the President and will take over the leadership of the Club if and when the President is not available. The Vice President has responsibility for the Technical, Timing, Safety & Maintenance of the track, our facilities & equipment.

DIRECT REPORTS – Technical Officer, Timing Officer, Caretaker & Track Safety Officer

JNR VICE PRESIDENT

The Junior Vice President is a junior executive position for the support of Executive members and to encourage membership and transfer of knowledge at Executive position level. The Junior Vice President is responsible for Junior Development, Driver Engagement at all levels, Fundraising, Associated sponsorship, & General Committee duties as required.

DIRECT REPORTS – Junior Development, Drivers Representative, Marketing / Sponsorship role once filled,

Committee Meeting Minutes

SECRETARY

The Secretary is the primary administration officer of the Club and provides the link between the committee members and outside agencies. The Secretary is responsible for club administration, all club communication including correspondence between members, correspondence with and outside agencies and Social Media.

DIRECT REPORTS – Membership Officer, Administration role once filled, Race Secretary, Social Media Representative.

TREASURER

The Treasurer manages the financial affairs of the Club and is responsible for the establishment of proper bookkeeping practices. The Treasurer is responsible for the overall Finance, Audit & Bookkeeping Compliance.

DIRECT REPORTS – Book keeper role along with all other executive committee roles from a finance perspective.

4. Business Arising:

	Agenda item	Description	Action
4.1	Next Race Meeting	<ol style="list-style-type: none"> 1. Track safety. Ensure that the track has been inspected and that a new license has been issued 2. All volunteers in place. 3. Emergency track lighting. 4. Commentator confirmed 5. PA system functioning, including roaming mic etc. 6. Alcohol for the bar 7. All permits in place. 8. Supp Regs are suitable 9. Additional volunteers for the canteen 10. Food vouchers for volunteers 	<p>The Southern Queensland track inspector John Grother has to do a final visual inspection before the club's track licence can be renewed. Greg Martin to arrange for this to occur with the State Secretary before the next race meeting.</p> <p>Nic Rudzinski confirmed that all volunteers were in place for the next race meeting.</p> <p>Greg Martin confirmed that Kevin Davies would be commentating at our next race meeting as per his discussion with Nic Rudzinski.</p> <p>Greg Martin to follow up to ensure that we have a functioning PA for the next race meeting.</p> <p>Kevin Castles confirmed that Lorraine Castles would purchase the alcohol for the bar.</p> <p>Greg Martin confirmed that all permits were in place.</p> <p>The committee believed that there were some anomalies on the Supp Regs. The committee was of the general opinion that Junior Max should be included on the Supp Regs and Greg Martin noted that it have been included on the version he sent to the State Secretary. Nic Rudzinski insisted that the Supp regs could not be changed at this stage. Maureen Capri also noted that method of calculating a winner for the meeting was not present in the Supp Regs. Greg Martin confirmed that this information was present in the Series Supp Regs but although they had been sent to the State Secretary they had not yet been posted online.</p> <p>Greg Martin agreed to canvas for additional volunteers for the canteen. It was agreed that in the first instance a call would be put out on Facebook.</p> <p>The topic of feeding the volunteers on race day was discussed. Kevin Castles suggested providing volunteers with food and drink vouchers. The idea was further refined and it was suggested that drinks would be available in two different fridges for the volunteers to access on the day. Nic Rudzinski committed to inform the volunteers of the new arrangements on race day.</p>

Committee Meeting Minutes

4.2	Race Meeting 1st April	<p>Supp Regs have been started. Officials need to be confirmed.</p>  <p>Supregs_Round #3_April 2017.docx</p>	<p>Maureen Capri will provide a list of officials so that the Supp Regs can be completed and submitted.</p> <p>The round will be the Graham Ackerman Memorial round for TaG 125 Light and Heavy</p>
4.3	Free practice	<p>Maureen has confirmed that there was a list in the practice office and that in addition to that and the attached spread sheet Oscar Targett and Richard D'Elia are also eligible.</p>  <p>Ipswich Club Life Members & Honourar</p>	<p>Maureen Capri provided a more complete list of who is entitled to free practice.</p>
4.4	Canteen Convener	<p>As previously minuted the canteen needs a convener to ensure that the food is ordered the rural fire brigade has been engaged and all is made ready.</p> <p>Lorraine Castles did this for the first race meeting and is happy to continue in a paid role.</p>	<p>A motion was moved to make Lorraine Castles the canteen Convener. The motion was moved by Dean Devisser seconded by Greg Martin and carried unanimously.</p> <p>Leanne Peacock requested that Lorraine do the banking for the canteen and this was agreed to by the committee. The committee agreed that this should be a paid position and made an initial offer of \$300 per race meeting.</p> <p>Discussion moved on to the payment of the Rural Fire Brigade (RFB). The current arrangement is that IKC provide all food and cooking facilities on both Friday night and Saturday. The RFB take a payment of \$200 for the Friday night before a race meeting and \$500 for a full day on Saturday. IKC has committed to review these amounts after the completion of three race meetings where it is hoped that a clear indication of profits can be established.</p>
4.5	Committee member entitlements	<p>There has been lots of discussion in recent time with regard to committee member entitlements so a policy has been written.</p>  <p>IKC Policy Committee Benefits.pdf</p>	<p>Greg Martin collated a number for committee entitlements and formalised these in a policy document. This document was tabled for discussion.</p> <p>Nic Rudzinski was unhappy with the section of the document covering travel and meal expenses and revealed to the committee that he had in the past claimed both petrol and food expenses while caring out duties on behalf of the club. Nic Rudzinski requested that any policy regarding reimbursement for trave and meals should be similar to the KQ policies.</p> <p>Steve Peacock asked could the document be expanded to capture the IKC policy of offering free race nomination fees for any state or national champions wishing to enter a race meeting at IKC.</p> <p>Greg Martin agreed to amend to document and present it at the next committee meeting.</p>
4.6	Drivers Representative	<p>Resolution to Paul ash's situation</p>	<p>Nic Rudzinski was of the option at the last meeting that to hold a position on the committee the elected committee member must be a member of the club at</p>

Committee Meeting Minutes

			<p>the time of the election and that being the guardian of a club member who is a minor does not qualify. Nic's suggestion was that if a member fell into that category they would be considered an honorary committee member until such time as a vote could be taken at a general meeting.</p> <p>Greg Martin stated that upon further investigation of the constitution it was found it to be contradictory however there are a couple of facts worth noting. A committee member is elected when two members nominate another member. Paul was not a member at the time believing that being the guardian of a member who is a minor would be sufficient. The constitution covers honorary membership and this would resolve the matter. The constitution also makes provision for the committee to vote and appoint members to any vacant position on the management committee this too would resolve the matter.</p> <p>Nic Rudzinski has now formed the opinion that Paul Ash does not have the best interests of the club at heart and argued to block Paul's application for membership.</p> <p>This view was not held by all members of the committee however the committee does require a commitment from Paul Ash regarding his motives and intentions.</p> <p>Alf Capri spoke of the importance of being fair and giving Paul Ash the same opportunity afforded to anyone else.</p> <p>Paul Ash's membership is currently pending. The committee will hear from Paul Ash at the next meeting and vote on his membership. If he is allowed membership then his committee position of Drivers Representative will be reinstated.</p> <p>The committee's resolution on this was moved by Nic Rudzinski and seconded by Maureen Capri. The resolution was carried unanimously.</p>
4.7	Guest speaker Kevin Davis	Kevin to address the committee about endurance karting.	<p>Kevin Davis addressed the committee he explained that he had been directed to our club by Kelvin O'Reilly from KA who had suggested that we may be interested in running an endurance race or two during our normal club championship meetings.</p> <p>SP Tools has developed a 4 stroke engine for use in this form of karting. Kevin's pitch was that this is an affordable form of karting and that there is an opportunity to increase revenue for the club.</p> <p>The committee struggled to see how this would work for a club the size of IKC but agreed to not disregard this proposal out right but rather discuss the pros and cons at a latter stage.</p> <p>The committee was also of the belief that the club members would need to be informed before any decision could be made regarding adding endurance karting to our already full program.</p>

Committee Meeting Minutes

5. Any Other Business Arising:

5.1	IMP	Nic Rudzinski has made contact with IMP's Chief Financial Officer	<p>Nic Rudzinski informed the committee that he had meet with IMP and that he was actively looking to reengage with IMP and negotiate our lease arrangements and maintenance agreement.</p> <p>Nic informed the committee that he was setting up a subcommittee that he would head and that the other members would be Steve Peacock, Nigel Smeaton and Alf Capri.</p> <p>The committee agreed to cautiously proceed and a motion was move by Steve Vidler and seconded by Kevin Castles to enter into negotiations.</p>
5.2	Bring A Mate	KA has a new programme to allow people to try out karting.	<p>Nic Rudzinski informed the committee that he had been approached by Lee Hanatschek from KA to run a new programme called "Bring a Mate". The concept is similar to a come and try day however it is only available to Juniors and Seniors and all unlicensed drivers are allowed to take to the track together.</p> <p>Nic Rudzinski informed to committee that he had already agreed to the offer from KA to run the first of these programs.</p> <p>The committee was concerned because a come and try day was scheduled for the week before. The concern was that IKC members expect a certain amount of track availability and that running two come and try type days back to back may not be in the best interests of our members.</p> <p>As the arrangements already been agreed upon by Nic Rudzinski the committee agreed to work with KA to make this day a success. The motion was moved by Graham Castledine and seconded by Steve Vidler.</p>
5.3	Committee Executive	Our constitution refers to a management committee which is often misunderstood to be the executive committee	<p>The committee agreed to look into the formation of an executive committee within the management committee. The powers of such a committee would need to be defined and the introduction of the executive could only occur by a change to the constitution and a vote by the members at an AGM.</p> <p>The committee agreed to investigate potential changes to the constitution with the view to being able to inform our members in plenty of time and ask them to vote on these changes at the next AGM.</p> <p>The motion was moved by Steve Peacock seconded by Greg Martin and unanimously agreed upon.</p>

Committee Meeting Minutes

6. Reports:

Agenda item	Report by:	Content:	Discussion
6.1	President's report Nicholas Rudzinski	Nil	
6.2	Treasurer's report Leanne Peacock	Treasurer's Report	<p>Leanne Peacock provided a verbal report detailing the clubs finances for the months of January and February. The details were as follows:</p> <ul style="list-style-type: none"> The club currently has a balance of \$92k across its bank accounts that includes the grant amount of \$35k The expenditure for the months of January and February was \$30k In revenue raised for the months of January and February was \$32k
6.3	Grants report Nicholas Rudzinski	Nil	
6.4	Sponsorship report Steve Peacock	Steve Peacock reported on the sponsor ship deal with Pedali sportswear	Pedali have supplied 10 race suits of various size and a variety of gloves. To be used at our come and try Days. This race apparel will be cleaned and maintained by Pedali.
6.5	Track Safety report Nigel Smeaton	Nil	
6.6	Membership report Maureen Capri	<p>Maureen has a report from the state championships meeting.</p>  <p>Report 2 re State Cships Event 22nd Fe</p>	
6.7	Junior Development report Dean Devisser	Dean Devisser reported on the operational readiness of the come and try karts	Dean Devisser reported that all karts are in good order however it would be useful to have another senior kart available. IKC has a kart but not a suitable engine. Nic Rudzinski offered the use of his X30.
6.8	Drivers Representative report Paul Ash	Nil	
6.9	First aid	Nil	
6.10	Property and equipment	Kevin Castles reported that there was still a rat problem in the canteen.	Nic Rudzinski agreed to arrange for pest control to come and address the issues. Nic suggested that he was going to engage Flick pest control.

Committee Meeting Minutes

6.11	Social report	Nil	
6.12	Marketing / Communications	Nil	

7. Correspondence Register:

7.1 Incoming

Date	Description	Action
17 January 2017	Request for Club Contact details from the department of National Parks, Sports and Racing Request from department of National Parks, Sports and Racing for club details to assist with funding and resources.	Secretary to return form to department of National Parks, Sports and Racing
18 January 2017	Notice of Homologation updates from KQ KQ has sent through homologation updates for the KA100 and X30 engines.	To Committee
20 January 2017	Invoices and EFT receipt from Zanow's Concrete and Quarries #261002 #261018 #261067 #261169 – total amount paid \$4708.61	To Treasurer for records
21 January 2017	Notice of Club Championship Regulations from KQ Each club to submit club championship rules to KQ as per state regulations.	To Committee Secretary to submit rules to KQ
21 January 2017	Request for Club Affiliation forms from KQ Request from KQ to return completed forms by COB 3/2/16.	Secretary to return form to KQ
21 January 2017	Request for SQ Series Supplementary Regulations from KQ Request from KQ to supply series supp regs similar to those of CQ series which KQ provided.	To Committee
21 January 2017	Job Application from Joanne Phillips Applied for the role of Practice officer.	To Committee
21 January 2017	Job Application from Jo Mackay Applied for the role of Practice officer.	To Committee
21 January 2017	Job Application from Shayne Davidson Applied for the role of Practice officer.	To Committee
22 January 2017	Job Application from Steven Anson Applied for the role of Practice officer.	To Committee
26 January 2017	Job Application from Donna Cowie Applied for the role of Practice officer.	To Committee
25 January 2017	Quote from St John #20170204.014 – Quote for first aid services for the year.	To President to approve
27 January 2017	Invoice from Shayne Davidson #58 Five weeks caretaking - amount owing \$750.00	To Treasurer for payment.

Committee Meeting Minutes

27 January 2017	Letter of demand from IMP The club received a letter from IMP that misrepresented the resolutions made at our committee meeting and applied pressure to our president with regard to the demand of recovering our lease.	To Committee
29 January 2017	Request for private track hire from Tyler Greenbury Track hire request for 30/1/17 drivers Lee White and Tyler Greenbury.	To Treasure to invoice
30 January 2017	Notice of 2017 Rulebook changes from KQ KQ provided a list of rulebook changes.	To Committee
30 January 2017	Notice regarding Junior Officials from KQ KQ provided a copy of the Junior Officials policy and the application form.	To Committee
31 January 2017	Notice regarding Queensland Volunteering Awards from KQ A reminder from KQ to think about nomination outstanding volunteers .	To Committee
31 January 2017	Notice Annual Return form receipt from The office of fair trade Notification that the club's annual returns had been received.	To Secretary to note
31 January 2017	Supply of State Championship Supplementary Regulations templates from KQ KQ have supplied a State championship Supp Regs Template.	To Race Secretary
31 January 2017	Request for race results and photos from Kart Sport News Kart sport news would like to publish reports on our race meetings they are looking for a contact. They received that information from Geoff Salmon in the past.	To Secretary to action
01 February 2017	Invoice from Boyz N The Hood #2255 cleaning of rang hood and auxiliaries – amount owing \$495.00	To Treasurer for payment.
02 February 2017	Invoice from KA #1464 416 entries for the period 1/7/16 to 31/12/16 – amount owing \$94.55	To Treasurer for payment.
02 February 2017	Notice of Critical Incident Response document from KQ KQ circulated the Critical Incident Response document.	To Committee
03 February 2017	Letter regarding KQ affiliation from T&LV KC The president of T&LV KC circulated the above mentioned letter.	To Committee
03 February 2017	Urgent Notice of CMS issues associated with Windows update from KQ KQ sent out notification of an issue with the latest Windows update causing a Java failure. This affects CMS, KA has sent the rectification instructions.	To Committee
03 February 2017	Invoice from Donna Cowie #0017 Practice officer duties – amount owing \$202.50	To Treasurer for payment.
05 February 2017	Letter of disappointment received from Geoff Salmon Geoff contacted the president to voice his disappointment at hearing second hand that he would not be commenting all rounds of the club's championship.	To president to action
07 February 2017	Invoice from Thomasina Devisser #10019 Practice officer duties – amount owing \$285.00	To Treasurer for payment.
07 February 2017	Receipts for reimbursement from Lorraine Castles Receipts made for purchases made for the canteen - amount owing \$521.92	To Treasurer for payment.

Committee Meeting Minutes

08 February 2017	Unpaid Invoices from St Johns #000061 and #002221 from August and September last year – amount owing \$5037.50	To Treasurer for payment.
08 February 2017	Letter regarding SQ series from WKC WKC suggested format, classes and scoring for the series.	To Committee
08 February 2017	Permit for event parking from Ipswich City Council Permit No #10940 Parking for events	To Committee
09 February 2017	Offer of support from Google Cloud team Google contacted us to understand why we hadn't completed our G Suite setup.	To Secretary to action
09 February 2017	Response to T&LVKC Letter regarding KQ affiliation from KQ KQ clarified the facts regarding club affiliation with KQ.	To Committee
09 February 2017	Notice of Extreme heat expected in QLD from KQ KQ stressed safety and a common sense approach to running meetings in these conditions.	To Committee
12 February 2017	Invoice from Donna Cowie #0018 Practice officer duties – amount owing \$225.00	To Treasurer for payment.
14 February 2017	Supply of State Titles meeting minutes from MKC MKC have supplied a copy of the State Titles meeting minutes.	To Secretary to note
14 February 2017	Phone request from MKC MKC requested that our committee reconsider the option of tyre pooling for the state titles.	To Committee
15 February 2017	Supply of SQ Series Supplementary Regulations templates from KQ KQ have supplied CQ series supp regs for us to use as templates.	To Race Secretary
15 February 2017	Conformation of SQ format from KQ KQ provide conformation that all clubs agreed to the zonal format at the last SKC meeting.	To Secretary to note
16 February 2017	Request to finalise state titles issues from KQ KQ has requested that the clubs involved quickly decide on tyre pooling and classes to be run.	To Committee
16 February 2017	Unpaid Invoices from St Johns #008129 and #012527 from November and December last year – amount owing \$1399.75	To Treasurer for payment.
17 February 2017	Directive to finalise state titles issues from KQ KQ submitted the supp regs without tyre pooling and with the classes remaining the same.	To Committee
17 February 2017	Invoice from Donna Cowie #0019 Practice officer duties – amount owing \$225.00	To Treasurer for payment.
20 February 2017	Notification that Supp Regs for SQ have been submitted from KQ KQ have notified the club that the supp regs for the upcoming zonal series have been submitted for approval.	To Secretary to note

Committee Meeting Minutes

20 February 2017	Notification that IKC is now registered as non profit from Connecting Up Connecting Up holds a register that technology companies like Google and Microsoft use to determine whether an organisation is non profit or not. In this regard IKC is now considered non profit.	To Secretary to note
22 February 2017	Notification of substandard wiring from Gary Boughen Gary Boughen was invited on site to investigate improving the clubs PA coverage. Whilst tracing out cable routes he discovered substandard wiring installations and has notified the club accordingly.	To Committee
23 February 2017	Invoice from Food Strategy Australia #6384 Supply of food grade cold room shelving – amount owing \$1268.04	To Treasurer for payment.
23 February 2017	Letter regarding SQ series from WKC WKC are in agreement with most aspects of the series format however they would like the scoring system to be as per a state round.	To secretary to reply
23 February 2017	Letter regarding state titles trophies from David Sturgeon It appears that IKC has agreed to get MKC to supply all trophies for the upcoming state titles.	To committee
23 February 2017	Supply of Come and Try Documentation from KQ KQ have supplied all documentation necessary to conduct come and try days.	To committee
23 February 2017	Supply update of Zonal and State Cup supp regs Pro Forma from KQ KQ have supplied an updated pro forma for zonal and state cup meetings.	To committee
23 February 2017	Notification of approved Supp Regs for State Championship from KQ KQ have sent through the state championship round 1 permit and the supplementary regulations for round 1.	To committee
23 February 2017	Notification of Permitted system of gridding from KQ KQ updated the permitted system of gridding and a new pro forma for club competitions.	To committee
24 February 2017	Invoice from KA #1522 Annual fee – amount owing \$350.00	To Treasurer for payment.
24 February 2017	Invoice from Donna Cowie #0020 Practice officer duties – amount owing \$225.00	To Treasurer for payment.

Committee Meeting Minutes

7.2 Outgoing

Date	Item	Note
21 January 2017	Secretary responded to Joanne Philips's job application	Determined that Joanne would not be able to cover the required hours
21 January 2017	Secretary responded to Shayne Davidson's job application	Committee to review
21 January 2017	Secretary responded to Jo Mackay's job application	Committee to review
22 January 2017	Secretary responded to Steven Anson's job application	Committee to review
25 January 2017	President returned a signed copy of quote 20170204.014 to St John Ambulance services	St John ambulance to supply first aid services for the year.
30 January 2017	Secretary responded to Donna Cowie's job application	Offered Donna the opportunity to try out for the position
30 January 2017	President issued a termination notice to the caretaker	Notice of termination and RTA notice to leave.
02 February 2017	Secretary sent all necessary information to Ipswich City Council to acquire a parking permit for all our upcoming race meetings	Patrizicourse to sponsor junior classes.
02 February 2017	Junior Vice President forwarded a signed copy of a sponsorship agreement to Patrizicourse	Council supplied with all dates and times
14 February 2017	Secretary responded to MKC secretary with regard to his request for tyre pooling	Informed MKC that we had agreed as a committee not to tyre pool but that I would put it to the committee considering the new information.
16 February 2017	Secretary forwarded all necessary documentation to Connecting Up to confirm our non profit status with Google	Connecting Up required a Self assessment non-profit tax booklet, our constitution and our incorporated associations certificate.
16 February 2017	Secretary contacted state secretary to make amendments to the SQ series supp regs	Classes and system of gridding was incorrect.
20 February 2017	Secretary contacted the other SQ series clubs to explain the decision making process for the supp regs.	Meeting to comply with state regulations.
20 February 2017	Junior Vice President forwarded a sponsorship agreement to Pacific Kart Sports	This is to formalise the agreement
20 February 2017	Junior Vice President forwarded a sponsorship agreement to Kaos Karting	This is to formalise the agreement
23 February 2017	Secretary contacted the other SQ series clubs to open dialog with regard to a series sponsor	Molecule Australia has offered to sponsor the series.
23 February 2017	Secretary contacted the other SQ series clubs clarify the system of points scoring for the series	Warwick would like to use the state championship method of scoring.

Committee Meeting Minutes

8. Actions Register

Issue	Detail	Committee member responsible	Timeframe for resolution
Social Media transformation 16/11/2016	In conjunction with the requirements of Nicholas Rudzinski and Greg Martin, Steven Peacock is to work with Jaxon Reihana to transform the club's social media presence into something similar to what would be expected from any incorporated business.	Steven Peacock Nicholas Rudzinski Greg Martin	01/01/2017
Clear rubbish out of Container 15/12/2016	Kevin Castles and Nigel Smeaton to organise the caretaker to remove all rubbish from the container.	Kevin Castles Nigel Smeaton	01/02/2017
Repair Emergency lighting 15/12/2016	Kevin Castles to inspect the emergency Track lighting and arrange for some control circuitry to allow for the lights to come on automatically in the event of a power failure.	Kevin Castles	01/02/2017
Update email service 15/12/2016	Nicholas Rudzinski to provide all login details to Greg martin for hosting and DNS providers. Greg martin to configure Google Mail/Apps for the club	Greg Martin Nicholas Rudzinski	24/12/2016
Track Hire form 15/12/2016	Greg Martin to create a form for track hire to record driver details etc.	Greg Martin	24/12/2016
Track incident Register 19/01/2017	Ni Rudzinski has created a spreadsheet to compile a track incident register. This register will highlight where accidents occur during racing and recommend improvements where required.	Nic Rudzinski	On going
Rat problem in the Canteen	Nic Rudzinski agreed to arrange for pest control to come and address the issues. Nic suggested that he was going to engage Flick pest control.	Nic Rudzinski	30/03/2017
Come and Try Karts	Dean Devisser reported that all karts are in good order however it would be useful to have another senior kart available. IKC has a kart but not a suitable engine. Nic Rudzinski offered the use of his X30.	Nic Rudzinski	10/03/2017
Update Policies	Greg Martin agreed to work through the club policies. The Committee Benefits policy will be updated and present it at the next committee meeting.	Greg Martin	22/03/2017 Then on going
Update Constitution	Greg Martin and Steve Peacock will begin work on updating out constitution in readiest for our next AGM	Greg Martin Steve Peacock	01/10/2017

Committee Meeting Minutes

9. Private Track Hire Register

Date	Hired by	Names of all drivers	Invoice detail	Payment received
??/11/2016	G Force	Benjamin Deissler		
28/11/2016	Greg Martin	Daley Martin, Samuel Poulsen		
30/11/2016	G Force	3 x Drivers names unknown		
07/12/2016	Pacific Kart sports	Scott Howard		
13/12/2016	Pacific Kart sports	Scott Howard		
19/12/2016	Edge designer Homes	Tyler Greenbury, Lee White		
02/01/2017	Zcorse	Kris Walton		
10/01/2017	Howards Concrete	Scott Howard, Troy Bretherton, Craig Lowndes		
25/01/2017	Chaz Mostert	Chaz Mostert, Craig Lowndes		
30/01/2017	Edge Designer Homes	Tyler Greenbury, Lee White		

New Members

A list of new members was presented to the committee and a motion was moved by Nic Radzinski to accept the new members accept for Paul Ash whose membership will be marked as pending until the next committee meeting, the motion was seconded by Maureen Capri and carried unanimously.

Other key dates

- Next Race meeting Saturday April 1st 2017

CLOSE Time: 1:38pm 25/02/2017

Next Meeting – TBA